

MINUTES OF MEETING (MoM)

Pre-Bid Meeting – Analogue Addressable Type Fire Detection & Alarm System & Public Address System

Project: Gopalpur Palm Resort, Gopalpur, Odisha

Date: 20.04.2026

Time: 11:00 PM IST

Mode: Hybrid (Physical & Virtual)

Participants:

- SRP Automation Pvt. Ltd. – **Mr. Sandeep Rajput**
- Percept Devices Marketing Pvt. Ltd. – **Mr. Yatindra Chaturvedi**
- Prudential Systems Technologies Pvt. Ltd. – **Mr. Vipin Tyagi**
- Johnson Controls India Pvt. Ltd. – **Mr. Yatin Sood**
- Honeywell International India Pvt. Ltd. – **Mr. Akash Chauhan**
- Evan Automation Pvt. Ltd. – **Mr. Pawan Kumar**
- SP Safe Controls Systems Pvt. Ltd. – **Ms. Monika Singh**
- Schneider Electric India Pvt. Ltd. – **Mr. Sheel Bansal**

Discussion Points & Clarifications

1. EMD Submission Criteria

- **Query (Vendor):** Clarification sought on EMD submission criteria and whether submission through cheque is acceptable.
- **Response (Projects):** The submission criteria is clearly defined in the tender document. However, EMD in the form of DD (Demand Draft) is accepted. No other form of EMD submission would be accepted.

2. Mobilisation Advance & Recovery

- **Query (Vendor):** Clarification requested regarding mobilisation advance and its recovery mechanism.
- **Response (Projects):** The criteria for mobilisation advance and its recovery is already specified in the tender documents and shall be strictly followed.

3. Extension of Pre-Bid Queries & Bid Submission Timeline

- **Query (Vendor):** Request for extension of pre-bid query submission date and bid submission timeline.

- **Response (Projects):** Extension is not considered necessary.

4. Project Completion Timeline

- **Query (Vendor):** Request to increase the project completion duration.
- **Response (Projects):** No revision in project completion timeline is envisaged. The timeline has been finalized after detailed planning and analysis. The project must be executed and completed within the stipulated duration.

5. Discrepancies in Tender Package (BOQ/Content Mismatch)

- **Query (Vendor):** Concerns raised regarding mismatch in quantities and contents of the tender package.
- **Response (Projects):** The same has been reviewed and dealt uniformly. The corrected BOQ is placed in the official website in the appropriate section of the bid documents. The revised version including the BOQ as available with effect from **03:00 PM of 21.04.2026** shall prevail.

6. Change in Product/Equipment/Material Selection Parameters

- **Query (Vendor):** Request for modification in specified parameters for selection of products/equipment/materials.
- **Response (Projects):** No modification/alteration is considered.

General Note

All bidders are requested to submit their **bids within the stipulated timeline**. All queries received up to the last date of submission have been compiled and responded to through **official communication (mail)**.

Conclusion

All bidders are advised to **strictly adhere to the tender conditions and timelines** unless otherwise communicated officially.

Issued By:

Project Management Consultant (Projects)
Gopalpur Palm Resort Project