

## **MINUTES OF MEETING (MoM)**

### **Pre-Bid Meeting – External & Internal Electrical Infrastructure Works (LT Panels, Boards, Cable Trays, Earthing, Lightning Protection, Wiring with Conduiting and Fixtures) and Allied Services**

**Project:** Gopalpur Palm Resort, Gopalpur, Odisha

**Date:** 21.04.2026

**Time:** 11:00 AM IST

**Mode:** Hybrid (Physical & Virtual)

#### **Participants:**

- SAP Electro Contract – **Mr. Sanjay Tyagi**
- Trover Enviro – **Mr. Arun Trover**
- Kehems Technology Pvt. Ltd. – **Mr. Shiv Narayan**
- Swosti Premium Ltd. – **Client Team**
- ArkiTechno Consultants Pvt. Ltd. – **PMC Team**
- MEP Consultant – **Respective Representatives**

#### **Discussion Points & Clarifications**

##### **1. Soft Copy of BOQ**

- **Query (Vendor):** Vendors requested for editable BOQ.
- **PMC Response:** Soft copy has already been shared; the same will be re-shared for reference.
- Bidders may derive quantities and details from the issued documents.

##### **2. Submission of Queries**

- All bidders to submit **consolidated pre-bid queries via official mail** within the stipulated timeline.

##### **3. HVAC Package Update**

- It was informed that **submission date for HVAC High Side & Low Side Packages has been extended till 03rd May 2026**, based on participant request.

#### **Conclusion**

Meeting concluded with request to adhere to timelines and submit queries through **official communication only**.

All bidders are advised to **strictly adhere to the tender conditions and timelines** unless otherwise communicated officially.

#### **Issued By:**

Project Management Consultant (Projects)

Gopalpur Palm Resort Project