

MINUTES OF MEETING (MoM)

Pre-Bid Meeting – Hot Water System and Allied Services

Project: Gopalpur Palm Resort, Gopalpur, Odisha

Date: 21.04.2026

Time: 12:00 PM IST

Mode: Hybrid (Physical & Virtual)

Participants:

- SAP Electro Contract – **Mr. Sanjay Tyagi**
- Trover Enviro – **Mr. Arun Trover**
- Kehems Technology Pvt. Ltd. – **Mr. Shiv Narayan**
- Swosti Premium Ltd. – **Client Team**
- ArkiTechno Consultants Pvt. Ltd. – **PMC Team**
- MEP Consultant – **Respective Representatives**

Discussion Points & Clarifications

1. Soft Copy of BOQ

- **Query (Vendor):** Vendors requested for editable BOQ.

PMC Response: Soft copy has already been shared; the same will be re-shared for reference. Bidders may derive quantities and details from the issued documents.

2. Submission of Queries

- All bidders to submit **consolidated pre-bid queries via official mail** within the stipulated timeline.

Conclusion

Meeting concluded with request to adhere to timelines and submit queries through **official communication only**.

All bidders are advised to **strictly adhere to the tender conditions and timelines** unless otherwise communicated officially.

Issued By:

Project Management Consultant (Projects)

Gopalpur Palm Resort Project